

Project Board Meeting Minutes
‘Support to the Federal Government of Somalia in Stabilization in Newly Recovered Areas’
S2S Project
November 22, 2016 at 8:30am – 09:50am at AMISOM VIP Conference

Participants (as per attached list)

Apologies:

Sagal Mumin PBF Project manager (MOIFA) and Abdirizak M. Abukar Deputy Account General of FGS (MoF) couldn’t attend because of other personal commitments.

Project Title:	Support to Stabilization Project (S2S)
Somali Compact/ ISF PSG:	PSG: Cross-cutting (Bringing tangible results to people)
Expected CPD Outcome (s):	Outcome 1: Somali women and men and authorities are better able to build peace and manage conflict
Expected Output(s):	Outcome 1: Federal, State and District-level administrations have capacity to oversee, coordinate and implement stabilization activities
	Output 1.1: A coordinated and functional Stabilization team is in place at Federal and district levels
	Output 1.2: Financial procedures for the flow of funds between the various levels of governments are implemented and allow for financial support to caretaker district administrations
	Output 1.3: Coordination mechanisms for stabilization efforts are established with relevant stakeholder’s and national, state and district level
	Outcome 2: An enabling environment conducive to social cohesion, trust, civic participation and development led by the community is established in accessible districts
	Output 2.1: Community representative district peace and stability committee (DPSCs) are established and strengthened

	Output 2.2: Civic dialogue and consultations are held to ensure community participation in the formation of new district governing structures
	Output 2.3: Interim district administration capable of addressing the community needs and enhancing citizen engagement through social contract by delivering reconciliation for all are established

Agenda:

- Introduction and Opening Remarks:
- Project status briefing programmatic outputs
- Revised budget including allocations to the National Window and to UNDP as well as allocation per programmatic output and
- The Way forward

i. Introduction and Opening Remarks:

The permanent Secretary of the Ministry of interior and Federal affairs (MOIFA) Dr. Yahye welcomed the participants from UNDP and MOIFA for their presence at such an important meeting for the project.

ii. Project status briefing programmatic outputs

MOIFA S2S Stabilization Advisor and UNDP S2S Project Manager then progressed to highlight current status of the project and the changes that have taken place since the project started both contextual/institutional alignment and new programmatic/conceptual frameworks (WF, new Strategy, CRESTA/A).

The need for a no cost extension of the project was highlighted to permit the programmatic re-alignment to adjust to the change in the reality of the local context, broader security context, government's priority districts, and the need to take into account the engagement of the emergence of Federal Member States (FMS).

The Project team presented the revised proposed budget including allocations to the National Window and to UNDP as well as allocation per programmatic output.

Conclusions and agreed points.

The project Board discussed the importance of the re-alignment of the project and they agreed unanimously to the program re-alignment as follows:

- **Project extension:** The Board agreed to the extension of the project for an additional one year period (January – December 2017) using the existing funds.
- **Project financing modality:** The Broad agreed that the remainder of the project budget (except for UNDP portion) UNDP to allow for UNDP staffing, oversight and Third Party Monitory costs) will be transferred into the National Window. Accordingly, the PBSO will transfer the budget funds directly to the FGS Treasury (no longer via UNDP).
- **Project Staff:** Project staff will be retained. District consultants will not be retained in districts that are not included in the priority 26 districts (see below section “Target Districts”).
- **Target Districts:** The Board agreed that the project will focus on a broader geographical area across the FMS. In line with the WF, the project will target the 26 priority district (that have been identify by MOIFA and FMS MOIs).
- **Inter-Governmental Fiscal Transfer system:** The Board agreed that funds will flow from the FGS via FM States (as earmarked funding) to the target District Governments (previously the funds were transferred from FGS directly to the districts). This adjustment, in the intergovernmental transfer of funds (from Federal Government and State Government and State Government to District Governments), is a formal process that aims to promote federalism and empowerment of all three levels of government.

Additionally, it was agreed that the support of running costs to districts will be promoted to those districts where a recognized elected district council formation process has been successfully undertaken. The board agreed that the District Council Formation will remain a top priority for 2016-2020, and that the agreed realignment of this programme will incentivize the district council formation process and promote grassroots representation, political inclusiveness, democratization, gender equity and human rights.

- **Support the Community Districts’ DPSCs:** The Board expressed commitment to support the DPSC from the state level. This support will continue in the new priority districts as per, and in line with, the WF component 1.

- **Support to Conferences:** The Board agreed that the existing project funding for district conference will be utilized for the formation of district councils (in line with WF component 4) (originally these conferences were aimed at transitioning the Caretaker Administrations to Interim Administrations). The Permanent Secretary emphasized that the support of conference for formation of district councils is a priority for MOIFA in 2017.

- **Budget:** The Board agreed to the revised budget including allocations to the National Window and to UNDP as well as allocation per programmatic output. This includes a transfer of \$870,000 from the UNDP Component to the National Window Component. The revised budget agreed by the Project Board is provided below.

PBF PROJECT BUDGET									
	A	B	C	D	E	F	G	H	I
CATEGORIES	Gov. Budget Support (Original Budget)	Gov. Budget Support (Proposed increase/decrease)	Gov Budget Support (Proposed new budget)	UNDP Window (Original Budget)	UNDP Window (Proposed increase/decrease)	UNDP Window (Proposed new budget)	TOTAL (Original Budget)	TOTAL (Proposed increase/decrease)	TOTAL (Proposed new budget)
1. Staff and other personnel	\$894,600	\$118,700	\$1,013,300	\$151,008	\$175,913	\$326,921	\$1,045,608	\$294,613	\$1,340,221
2. Supplies, commodities, and materials	\$842,900	\$82,500	\$925,400	\$425,539	(\$175,913)	\$249,625	\$1,268,439	(\$93,413)	\$1,175,025
3. Equipment, vehicles, and furniture (including depreciation)	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$50,000	\$50,000
4. Contractual services	\$0	\$518,580	\$518,580	\$1,231,065	(\$870,000)	\$361,065	\$1,231,065	(\$351,420)	\$879,645
5. Travel	\$150,000	\$74,507	\$224,507	\$71,348		\$71,348	\$221,348	\$74,507	\$295,855
6. Transfers and grants to counterparts	\$0	\$0	\$0	\$ 0	\$0	\$ 0	\$0	\$0	\$0
7. General operating and other direct costs	\$0	\$25,713	\$25,713	\$87,205	\$0	\$87,205	\$87,205	\$25,713	\$112,918
Sub-Total Project Costs	\$1,887,500	\$870,000	\$2,757,500	\$1,966,164	(\$870,000)	\$1,096,164	\$3,853,664	\$0	\$3,853,664
8. Indirect Support Costs	\$0	\$0	\$0	\$269,756	\$0	\$269,756	\$269,756	\$0	\$269,756
TOTAL	\$1,887,500	\$870,000	\$2,757,500	\$2,235,920	(\$870,000)	\$1,365,920	\$4,123,420	\$0	\$4,123,420

Action points and Way Forward:

#	Action points	Suggested course of action	Responsible party
1.	Board letter to PBSO requesting for No cost extension	A joint statement detailing the direction that the project is taking in 2017 should be prepared and signed by the MoIFA PS and UNDP Country Director by November 30, 2016.	MOIFA with Help UNDP team
2.	Project revision document and no cost extension	Prepare the project amendment with no-cost extension: this including the substantive changes and implication on the results to be achieved.	UNDP and MOIFA Technical team
3.	Project Budget	A detailed description of budget changes for each activity as well as amounts already expensed should be prepared.	UNDP/MOIFA
4.	Meeting between MOIFA S2S team and WF team	S2S and WF teams to jointly design a common work plan on the S2S support in line with WF (specifically related to component 1 & 4	MOIFA S2S team

Closing Remarks

The Permanent Secretary of the MOIFA, Dr Yahye, closed the meeting by thanking the participants. He also acknowledged the significant challenges for the project and stressed the need to finalize the no cost extension and priory needs of the project for 2017.

George Conway

Country Director. UNDP Somalia

Date:

Dr. Yahye Ali

Title: Permanent Secretary of MOIFA

Date:

S2S Project Coordination Meeting
24th April 2018
MoIFAR Office Mogadishu, Somalia

Attendees:

- George Conway, UNDP Country Director
- Anna Teresa, CRESTA, UNSOM.
- Peter Nordstrom, Coordination Specialist, RCO.
- Ali Mohamud, Director General, MOIFAR.
- Abdikarim Mohamed, Deputy Budget Director, MOF.
- Ibrahim Iman, MOIFAR- S2S Project
- Jamal Yussuf, MOIFAR-S2S Project.
- Abdullahi Hudow, UNDP S2S Project
- Mohamed Salat, UNDP S2S Project.

Action:

- Finish PRODOC Budget before mid-May 2018, recommended by Abdikarim - Deputy Budget Director, MOF
- Finalize S2S II PRODOC using INTERNET Access, if necessary- recommended by George UNDP CD

Decision:

- Conduct next Board Meeting by June 2018

Minutes:

Introduction:

Welcoming and Opening remarks:

The DG of MOIFAR opened the meeting and warmly welcomed the meeting participants to the DG office. The DG briefly gave an overview of the S2S project activities and applauded the continuation of S2S II programme while he noted that the District Council Formation is a pre-requisite for 2021 election one man one vote agenda.

MoIFAR DG, Ali Mohamoud

To reach MoIFAR vision of one-man-one-vote in 2020, it has successfully established District Councils for 48 districts in South/Central Zone, Somalia.

- S2S is most important project MoIFAR currently is implementing
- S2S Project did touchable development in recently liberated districts
- I fully agree S2S project implement full package of District Council Formation
- District Council Formation enhances democracy, governance and reconciliation
- MoIFAR/S2S Project manager should resume her duties during the month April, 2018, otherwise MoIFAR will look for her replacement

MoIFAR/S2S acting project manager, Ibrahim Amin:

Project Update and S2S Phase 2 Presentation:

Ibrahim, the acting Project Manager of MOIFAR S2S project have presented an in-depth overview of the current project progress, challenges and the forthcoming S2S II programme components and budget. MOIFAR S2S project requested the approval of budget revision to enable fund the Strand 3/Stabilization Coordination meetings and S2S office renovation cost at \$15,000 per month and \$4,850 respectively. This is needed because TIS + that was funding the stabilization meetings stopped due to fund gap while the latter is that the MOIFAR Office was partially damaged by the recent VBIED attack in front of the Ministry Building. Therefore, the Board members agreed and approved this request.

As part the challenges faced by the project, MOIFAR indicated that the payment process at the MOF takes long time (max 3 weeks to process a single payment). Abdikarim from the MoF responded and acknowledged the delays as the FMIS generates reports from Commitment control which requires vendor registration and bank account at CBS. He suggested to have a bilateral meeting between Ministers of MOIFAR and MOF to discuss and enable the technical team to expedite the payment process.

- Reasons not delivering money to district include delay of fund release; state institution that not yet qualified to manage allocated money to district. 16 project Staff, one for each 16 target districts, and they active in duty performing.

MoF, Abdikarim Mohamed:

- 2018 Government Budget was signed on 26th December 2017, and endorsed by Assembly on 27th December 2017 and signed by the president on 28th December 2017, but Prime Minister signed late January 2018.
- Most of the projects implemented by other government institutions are in Mogadishu except MoIFAR S2S project and other, I recommend minister of MoIFAR talk to MoF to treat S2S project differently
- Since the cycle of government financial procedures takes tremendous time to reach destination, I recommend giving district running cost to selected districts three months allocations in advance
- The reviewing Government Budget will be done in the mid of next month, May 2018, and budgets submit later days will be cumbersome.

UNDP CD, George

- Building government financial system is the key for Government window objectives
- MoIFAR/S2S Project manager is away for months, and enhancing the capacity MoIFAR/S2S project team was necessary for project successful implementation, so MoIFAR planned to overcome this issue of project manager's long absence from duty
- Include UNDP/S2S project cost in the S2S II PRODOC

Finally, George of UNDP advised the participants to source other donors to fund the extra budget needed on top of the 3m PBF budget.

Peter

- PBF supports ... project, not finance projects of other nature
- PBF is ready to finance high risk project
- Clearly state in S2S II PRODOC what PBF is financing and what other DONORS would finance

CRESTA/ Anny Terrace

Anna of CRESTA have pointed out to have and enhanced the capacity of the FGS and FMS level in the implementation of the government's' stabilization strategy and coordination by increasing the human resources in the S2S II Programme. Consequently, the participants have highlighted to have first to get extra resources to fund this from other donors. It was also noted to discuss partners that fund DCF process at the monthly Stabilization coordination meeting.